

AGENDA

Meeting: Warminster Area Board
Place: Warminster Library, Three Horseshoes Walk, Warminster, BA12 9BT
Date: Tuesday 10 December 2024
Time: 7.00 pm

Including the Parishes of: Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer 01225 718656, benjamin.fielding@wiltshire.gov.uk, direct line 01225 718656 or email Benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pip Ridout, Warminster West (Chairman)
Cllr Christopher Newbury, Wylve Valley
Cllr Tony Jackson, Warminster Broadway
Cllr Bill Parks, Warminster North & Rural
Cllr Andrew Davis, Warminster East (Vice-Chairman)

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Parking

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Liam.Cripps@wiltshire.gov.uk

Area Board Delivery Officer – Caroline.Lequesne@wiltshire.gov.uk

Democratic Services Officer – Benjamin.fielding@wiltshire.gov.uk

Items to be considered	Time															
<p>1. Apologies</p> <p>To receive any apologies for absence.</p>	7.00pm															
<p>2. Minutes (<i>Pages 7 - 16</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 12 September 2024.</p>																
<p>3. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee or the Monitoring Officer.</p>																
<p>4. Chairman's Announcements and Information Items (<i>Pages 17 - 32</i>)</p> <p>To receive the following announcements and briefing notes through the Chairman:</p> <ul style="list-style-type: none"> • Cost Of Living Update • Local Electric Vehicle Infrastructure (LEVI) Project • Vaccine Confidence Training Sessions BSW • BSW Together Update • Community First Update • Local Transport Plan Consultation 	7.05pm															
<p>5. Area Board Funding (<i>Pages 33 - 36</i>)</p> <p>To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:</p> <p>Remaining Budgets:</p> <table border="1" data-bbox="268 1444 1236 1563"> <thead> <tr> <th>Community Area Grant</th> <th>Older & Vulnerable</th> <th>Young People</th> </tr> </thead> <tbody> <tr> <td>£12,082.59</td> <td>£3,400.00</td> <td>£13,457.00</td> </tr> </tbody> </table> <p>Community Area Grants:</p> <table border="1" data-bbox="268 1668 1236 2011"> <thead> <tr> <th>Ref/Link</th> <th>Grant Details</th> <th>Amount Requested</th> </tr> </thead> <tbody> <tr> <td>ABG2011</td> <td>Bishopstrow and Boreham Parochial Church Council - New gas boiler for St Johns Hall</td> <td>£2,500</td> </tr> <tr> <td>ABG2028</td> <td>South Western Ambulance Service Trust Fund - Community First Responder Raizer Chair and Observation Kit</td> <td>£4,080</td> </tr> </tbody> </table>	Community Area Grant	Older & Vulnerable	Young People	£12,082.59	£3,400.00	£13,457.00	Ref/Link	Grant Details	Amount Requested	ABG2011	Bishopstrow and Boreham Parochial Church Council - New gas boiler for St Johns Hall	£2,500	ABG2028	South Western Ambulance Service Trust Fund - Community First Responder Raizer Chair and Observation Kit	£4,080	7.10pm
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ABG2028	South Western Ambulance Service Trust Fund - Community First Responder Raizer Chair and Observation Kit	£4,080														

ABG2062	Heytesbury and Codford FC - Football Pitch Dugouts	£3,319.99
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Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG2004	Warminster youth club - SEN youth club	£5,000
ABG2076	Warminster Town Council - Warminster Town Councils Youth Activities Programme	£5,000

Further information on the Area Board Grant system can be found [here](#).

6. Wiltshire & Swindon Police and Crime Commissioner 7.35pm

To receive an update from Phillip Wilkinson, Wiltshire & Swindon Police and Crime Commissioner.

To discuss the Police and Crime Plan in relation to the Warminster Area.

7. Partner and Community Updates (Pages 37 - 60) 8.10pm

To note the written reports and receive any verbal updates from the following:

- Wiltshire Police
- Warminster Garrison
- Warminster Health and Wellbeing Forum
- Town and Parish Councils Nominated Representatives

8. Area Board Priority Update 8.30pm

To receive updates from Lead Councillors for the local Area Board priorities:

- Improving outcomes and positive activities for Young people – Cllr Andrew Davis
- Health and Wellbeing – Cllr Pip Ridout
- Environment, Biodiversity, and sustainability – Cllr Tony Jackson
- Transport and Access – Cllr Bill Parks

**9. Local Highways and Footpath Improvement Group (LHFIG) 8.40pm
(Pages 61 - 76)**

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 7 November 2024, as set out

in the attached report.

Further information on the LHFIG process can be found [here](#).

10. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

11. **Close and Future Dates**

Future Meeting Dates:

- 6 March 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Engagement and Partnership Lead, Caroline.LeQuesne@wiltshire.gov.uk

8.45pm

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MINUTES

Meeting: Warminster Area Board
Place: Warminster Library, Three Horseshoes Walk, BA12 9BT
Date: 12 September 2024
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Ben Fielding - Senior Democratic Services Officer of Democratic Services, (Tel): 01225 718656 or (e-mail): Benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Warminster West (Chairman)
Cllr Bill Parks, Warminster North & Rural
Cllr Andrew Davis, Warminster East (Vice-Chairman)
Cllr Tony Jackson, Warminster Broadway

Wiltshire Council Officers

Caroline LeQuesne, Area Board Delivery Officer
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer

Total in attendance: 16

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Inspector Louise Oakley (Wiltshire Police), who arranged for Sergeant Joe Sadowski to attend the meeting in her absence.</p>
2.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 30 May 2024 were presented for consideration. After which, it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 30 May 2024.</p>
3.	<p><u>Declarations of Interest</u></p> <p>No declarations of interest were made.</p>
4.	<p><u>Chairman's Announcements and Information Items</u></p> <p>The Chairman made the following announcements as per the agenda pack:</p> <ul style="list-style-type: none"> • Community First Update • Healthwatch Wiltshire Update • BSW Together (Integrated Care System) Update • Update on the Families and Children's Transformation (FACT) Family Help Project • Update on FACT Transitional Safeguarding Project • Overview of Wiltshire Youth Council • Gypsies and Travellers Development Plan Consultation <p>In addition, the Chairman noted that a letter had been received from the Editor of the Maiden Bradley Parish Newsletter which expressed gratitude towards the Area Board following a grant which they had received.</p>
5.	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><u>Community Area Grants:</u></p> <p>Bishopstrow Village Hall – £2,000 towards Solar power and battery storage.</p>

	<p><u>Decision</u></p> <p>Bishopstrow Village Hall was awarded £2,000 towards Solar power and battery storage.</p> <p>Moved – Cllr Bill Parks Seconded – Cllr Andrew Davis</p> <p><i>Reason – The application met the Community Area Grants Criteria 2023/24.</i></p> <p>Warminster Bowling Club - £494.41- towards Purchase adaptive equipment for Warminster Bowling Club.</p> <p><u>Decision</u></p> <p>Warminster Bowling Club was awarded £494.41 towards the purchase of adaptive equipment for Warminster Bowling Club.</p> <p>Moved – Cllr Andrew Davis Seconded – Cllr Pip Ridout</p> <p><i>Reason – The application met the Community Area Grants Criteria 2023/24.</i></p> <p><u>Older and Vulnerable Grants:</u></p> <p>Wiltshire Music Centre - £1,500 towards Celebrating Age Wiltshire.</p> <p><u>Decision</u></p> <p>Wiltshire Music Centre was awarded £1,500 towards Celebrating Age Wiltshire.</p> <p>Moved – Cllr Tony Jackson Seconded – Cllr Andrew Davis</p> <p><i>Reason – The application met the Older and Vulnerable Grants Criteria 2023/24.</i></p>
6.	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted written updates attached to the agenda. In addition, Sergeant Joe Sadowski provided a verbal update which covered the following points:</p>

- Over the next months Inspector Oakley has a number of commitments, therefore Sergeant Sadowski would be fulfilling her roles until the end of October.
- An outline of the Warminster Neighbourhood Policing area was provided, with it noted that this was the largest area covered in Wiltshire including over 50 Parish Councils.
- Clarity was provided that the Neighbourhood Policing Team do not respond to 999 calls but rather this is the Response Team based in Trowbridge who ensure that at least one response unit is based at Warminster Police Station for faster response times.
- It was outlined that following the Uplift Programme, staffing levels had increased, however as funding levels begin to tighten recruitment pace would slow with new intakes who were due to start next year pushed further back.
- Details of school visits and youth engagements were provided.
- The Neighbourhood Policing Pillars of Engaging Communities, Solving Problems and Targeting Activity were discussed as well as the work which had taken place in each of these areas.
- Local priorities for Warminster were discussed as per the report with the agenda pack, with a focus on shoplifting and youth anti-social behaviour. Other priority areas were also identified as burglaries and drugs.
- A Cadet Unit in Warminster was set to be set up with it hoped that this would be running by November and would be held at the Garrison Community Centre for those 13-16 years on Tuesday evenings.
- Detail was provided about new mobile Police stations which had been acquired and would allow the Police to be more visible and conduct drop-in sessions in the rural villages with such sessions set to take place in early October.
- A Local Parish Forum had been set up by Chief Inspector James Brain which would run four times a year providing residents a chance to hold the Neighbourhood Policing Team to account.

After the verbal update, there was time for the following questions and points to be made:

- A point was raised about the benefits of social media posts by the Police being shared by communities and how this wasn't consistently possible on Facebook potentially due to permissions. It was highlighted that, when possible, this provided great community benefit.
- Further detail was requested in relation to the Cadets, to which it was stated that there had been a meeting last week between the Police and Cadet Group which had been positive. It was suggested that this meeting was positive although there was potentially an issue identified with transport to and from, the outlying villages, though it was envisaged this wouldn't be a problem to resolve for the military.

	<ul style="list-style-type: none"> • Warminster Garrison The Area Board noted a written update attached to the agenda. In addition, Cllr Tony Jackson noted that the Health and Wellbeing event which was set to be ran by the Garrison did not take place in August as planned and this would be reconsidered to take place next year. • Warminster Health and Wellbeing Forum The Area Board received a verbal update from Caroline LeQuesne, Engagement and Partnership Lead which covered the following points: <ul style="list-style-type: none"> • The Health and Wellbeing Forum was looking to work with the NHS on a Neighbourhood Collaboratives Project. • An event is set to take place on 23 October from 10am-3pm at Warminster School as a follow up to the Volunteering Fayre. • At the last Forum meeting there was a talk from Bath Rugby who stated that they wanted to come to Warminster to work with both disabled and able-bodied people in a team together with Warminster Rugby Club. • Warminster and Villages Community Partnership (WVCP) The Area Board received a verbal update from Len Turner, which covered the following points: <ul style="list-style-type: none"> • The Information Centre which had previously been in the Hub building of the Central Carpark had closed earlier in the year, with their work now taken on by a team of volunteers in the box office of the Athenaeum Theatre. • The Chairman and Len had met with Sergeant Sadowski to discuss anti-social behaviour in Grovelands with extra patrols set to take place. • Town and Parish Council Nominated Representative The Area Board noted a written update Warminster Town Council which was attached to the agenda. Cllr Phil Hollihead provided a verbal update on behalf of Chapmanslade Parish Council. The update covered the following points, including: <ul style="list-style-type: none"> • On 28 September from 3pm onwards an event was being held to celebrate the 50th anniversary of Chapmanslade Parish Hall. The Area Board received the following verbal update from Cllr Neil Carpenter on behalf of Corsley Parish Council. The update covered the following points including: <ul style="list-style-type: none"> • There had been some problems with vandalism in Corsley over the summer, however the Police had been brilliant in helping to deal with matters.
7.	<u>Warminster Business Network</u>

The Area Board received an update from Warminster Business Network Chairman, Matt Towl. The update covered the following matters:

- An overview of the Warminster Business Network was provided including that this was a revamped Chamber of Commerce and a dedicated body for the business community.
- The Business Network had a vision to support business growth, champion key issues and to give a sustainable economic growth in the Warminster District.
- The mission statement of the Network was outlined, with a dedication to regional business and community prosperity through the following four pillars:
 - Grow – Open the door to new business opportunities and growth
 - Support – Local businesses to achieve their goals
 - Develop – Increase knowledge and skills to create a bigger, brighter and better future.
 - Influence – Campaigns to widen Warminster’s exposure and have a voice in local decisions.
- An overview of what had been achieved under each pillar was provided, including but not limited to:
 - Grow – Started the Warminster independent Market with three businesses attracted to the town.
 - Support – Assisted with grant applications and introduced opportunities for Government funded apprenticeships.
 - Develop – Created network opportunities and helped to develop member skills.
 - Influence – Ran a Clean Up, Smarten Up Campaign as well as 3 businesses winning awards and 6 businesses reaching the finals of county and national awards.
- The benefits of having a Business Network were outlined.
- The next steps for the Business Network were provided for the future.

After the update, there was time for the following questions and points to be made:

- A point was made that local elected Members tend to receive a lot of negativities regarding the opening of businesses in the area such as barbershops and McDonalds with it stressed that such ventures did not need planning permission.
- It was outlined that the Business Network was aiming to create a database of businesses wanting to come to Warminster as well as discussing issues about how Grade II listed buildings might be able to be used.
- It was stated that the Business Network would like to assist in the reinvigoration of the cycling tracks to link the villages with the town as well as Centre Parcs.
- Congratulations were placed towards the Business Network for their work and that there had clearly been some results, with litter bins tidied, the improvement of heritage signs, name plates and bunting.

	<ul style="list-style-type: none"> • It was suggested that the Business Network investigate the Explore Wiltshire App with it cited that there were already some town trails on the app linking businesses. • It was agreed that a written update for each Area Board meeting would be welcomed, with it suggested that the Business Network looked to include the villages.
8.	<p><u>Local Community Groups Footpaths Update</u></p> <p>The Area Board received updates from community groups from local villages in relation to work being completed on footpaths and bridleways. The following updates were received:</p> <p>Adam Oakley, Chapmanslade:</p> <ul style="list-style-type: none"> • An overview of the Rights of Way network in Chapmanslade was provided, which included circa 34 footpaths, 3 bridleways, 1 by-way, 30 stiles and more than 20 kissing gates and 1 bridle gate. • The maintenance and care of the network was outlined, with it noted that there was an informal group within Chapmanslade where villages adopt a path they regularly use, reporting problems through word of mouth, Facebook or the MyWilts App. • There is a group of Secret Stile Fixers to resolve issues quickly as well as working with local landowners to get issues resolved. • A detailed map of the current kissing gates was provided, with it noted that installation would lead to greater footfall and increased accessibility for older people. • It was outlined that volunteer labour, community spirit, and parish council funding had been used to make improvements. • The challenges experienced in Chapmanslade were outlined, including that Byway (CHAP31) and Bridleway (CHAP37) had experienced water erosion to the point where many users were now unable to pass. It was hoped these could be restored and open for all users. • Another challenge was that the in summer USCU4, CORY20 and WARM4 could be used to travel to Warminster however in winter these became too wet. It was hoped that a hard surface could be installed for use all year round. <p>Cllr Neil Carpenter, Corsley:</p> <ul style="list-style-type: none"> • An overview of the Corsley area was provided, including that it was made up of 7 hamlets with a combined total of 28 miles of roads. Furthermore, there were 49 Rights of Way in the area with some running along Longleat Estate and others connecting to Warminster. • It was outlined that though there was a total of 14 equestrian locations within the village, however a lot of riders tended to put their horses in boxes to travel elsewhere because of safety concerns. • The concept of improving the Health and Wellbeing of residents was discussed, with it noted that footpaths and horse related matters were covered at each Parish Council meeting.

	<ul style="list-style-type: none"> • It was stated that there was a large road transecting the village which was dangerous and was used by circa 8000 trucks a day. • The way of working in Corsley was outlined, with it noted that there was an approach to address issues from the bottom up, as well as having template letters which could be sent to landowners to escalate issues. • It was outlined that there were areas in which Corsley needed help, including a number of public Rights of Way that need Wiltshire Council to sort out before a deadline, work to ensure that CORY20 was usable to connect Corsley to Warminster and also to find a way to enable users to get across the A362 in the centre of the village carefully. • It was stated that Corsley Parish Council was set to create an asset register to show the capital value of the work being completed. <p>After the updates, there was time for the following questions and points to be made:</p> <ul style="list-style-type: none"> • It was stated that the Business Network would be happy to investigate corporate sponsorship to help open out the routes if evidence could be provided. • Caroline LeQuesne, Engagement and Partnership Lead outlined that Wiltshire Council has a lot of big contracts which include social value, which the Area Board was attempting to leverage using volunteer hours and equipment. It was suggested that the community groups contact the Engagement and Partnership team with a list to identify potential pieces of work that could be conducted with the assistance of such leverage.
9.	<p><u>Area Board Priorities Update</u></p> <p>The Area Board received the following updates on local Area Board priorities:</p> <ul style="list-style-type: none"> • Improving outcomes and positive activities for Young people – Cllr Andrew Davis <p>It was noted that last week a successful event took place at Warminster Skate Park and that a successful youth meeting had taken place with those involved working very well together.</p> <ul style="list-style-type: none"> • Health and Wellbeing – Cllr Pip Ridout <p>Reference was drawn to the earlier verbal partner update in the agenda and that Cllr Ridout had provided the Health and Wellbeing Forum with a variety of documents from the Health Select Committee. It was also noted that there was a drive from Wiltshire Council to promote the Dementia Strategy.</p> <ul style="list-style-type: none"> • Environment, Biodiversity, and sustainability – Cllr Tony Jackson <p>Reference was drawn to the conservation update provided by Warminster Garrison, which outlined some of the work taking place on Salisbury Plain. In addition, it was noted that the possibility of a toad patrol protection organisation</p>

	<p>remained under investigation.</p> <p>• Transport and Access – Cllr Bill Parks</p> <p>It was agreed that this topic area had been thoroughly covered in the Local Community Footpaths Update item.</p>
10.	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>Cllr Bill Parks introduced the minutes and recommendations from the LHFIG meeting held on 4 September 2024.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 4 September 2024 were agreed as a correct record as well as approving the spending recommendations within.</p>
11.	<p><u>Urgent items</u></p> <p>The Chairman thanked all attendees and speakers for their contributions.</p>
12.	<p><u>Future Meeting Dates</u></p> <p>The date of the next meeting was 10 December 2024.</p>

Area Board Briefing Note

Service:	Cost of Living
Date prepared:	10 September 2024
Further enquiries to:	Will Oulton
Direct contact:	William.oulton@wiltshire.gov.uk

Cost of Living

As we prepare for winter, there remain some financial pressures on household budgets, and it is anticipated that there will be continuing demand for support and advice.

Overall inflation is relatively stable at 2.2%¹, which suggests that some cost pressures for the community have reduced. However, for example, under the new energy price cap, gas and electricity prices will rise by 10% in England, Scotland and Wales from October².

The Council, therefore, is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and as sources of advice.
- We will contact community providers to update our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/opportunities over the Christmas period.
- Wiltshire bus users can continue to travel on most routes in the county for just £2 or less for a single fare until the end of December 2024³. The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.
- Ahead of the Government announcement to extend the Household Support Fund by 6 months from the 1st of October⁴, we are analysing the impact of schemes delivered under the programme so can further develop our approach to ensure that

¹ [CPI ANNUAL RATE 00: ALL ITEMS 2015=100 - Office for National Statistics \(ons.gov.uk\)](#)

² [What is the energy price cap and who gets winter fuel payments? - BBC News](#)

³ [Get around for £2 - extended to December 2024 - Connecting Wiltshire](#)

⁴ [Government support extended to help struggling households with bills and essential costs over winter - GOV.UK \(www.gov.uk\)](#)

those households most in need are targeted for support. A full report is expected at Cabinet in October.

- Pending confirmation of funding, Foodbanks and Community Food Providers will be invited to apply for funding to support their work.
- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support. Contact details on the phone are: 0300 003 4576, and email is: wellbeinghub@wiltshire.gov.uk
- With change to the eligibility of Winter Fuel Payments⁵, the DWP has been encouraging the take up of Pension Credit⁶. The Council has also been promoting the take-up of Pension Credit to those who may be missing out.

FUEL Programme

The Council is pleased to say that, following a successful summer programme that saw more than 1,500 young people make around 2,000 bookings at over 41 locations. , Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at www.wiltshire.gov.uk/fuel-programme.

⁵ [Winter Fuel Payment: Eligibility - GOV.UK \(www.gov.uk\)](#)

⁶ ["You could get Pension Credit" – Week of Action to drive take up - GOV.UK \(www.gov.uk\)](#)

Area Board Briefing Note

Local Electric Vehicle Infrastructure (LEVI) Project

Service:	Highways Major Projects – Place
Date prepared:	November 2024
Further enquiries to:	Dr. Alex Rowbotham, EV Infrastructure Strategy Lead
Direct contact:	alex.rowbotham@wiltshire.gov.uk

Introduction

Wiltshire Council is asking for your views on where electric vehicle (EV) chargers could be installed in your communities.

In the year up to August 2024, 25% of all UK new car sales were electric vehicles, but not everyone has easy access to electric charging. In the UK around 80% of all EV charging is done at home, However, if you live in a house with no off-street parking then you can't legally install a home charger and you must rely on public charging.

As part of the Local Electric Vehicle Infrastructure (LEVI) project in Wiltshire, the council is looking to build a network of public on-street residential EV chargers throughout the county, ensuring public EV chargers are available for the residents who need them most.

Right Charger, Right Place

Wiltshire Council have been allocated £3.88m by the Department for Transport to build public on-street residential charging, primarily to serve residents without access to a home charger.

We will be partnering with commercial charge point operators (CPO's) to ensure we can deliver rapidly and at scale. Partner CPO's will bring sector expertise and contribute private funding, which will increase the number of EV charge points the LEVI project can deliver.

Data Led, Community Informed

The identification of priority sites for LEVI chargers will be led by robust data, but we also need to be informed by local knowledge about where there is a need for chargers in your communities, and where the most suitable locations are.

We are asking parish and town councils to share insights that will inform where electric vehicle chargers could be put in your community. Your responses to the survey, linked below, will be critical in our identifying areas of need and appropriate instal locations.

Survey Link: [Wiltshire Local Electric Vehicle Infrastructure community survey](#)

Deadline for completion: 18th December 2024

Some town/parish councils have decided they don't have enough specific local information to fully complete the survey and have invited local residents to provide survey responses. This is acceptable, however, information supplied directly from councils will be given priority weighting.

If any town/parish council believes the survey too blunt a tool to fully capture their circumstances (e.g. area too big and varied), then please get in touch directly and we will organise discussions.

Details of EV Charging Provision

Many CPO's offer to install and operate EV chargers at zero cost to the landowner. However, these arrangements are generally only offered to locations that are currently commercially attractive, provide the host little control over locations and tariffs, and often incorporate unfavourable terms and conditions.

EV chargers installed through the LEVI project will be supplied, operated and maintained within the terms and conditions of a central contract, developed in collaboration with government advisory bodies. This approach will guarantee social equity of charger provision, ensuring rural and socially deprived areas see charging provision. Contract terms and key performance indicators will also ensure that tariffs are competitive, and any maintenance issues are resolved quickly.

Further Information

If you require any further information on the LEVI project, the survey or EV charging in general, please get in touch through the details at the head of this briefing note.

Thank you for your time and support.

Vaccine Confidence Training Sessions



Bath and North East Somerset,
Swindon and Wiltshire
Integrated Care Board

The Vaccination Clinical Hub Team welcome you to join us for Vaccine Confidence training.

Unsure how to talk to people about vaccinations?

Are you interested in learning more about them and how they work?

Could you be a Vaccine Champion?

Join us at one of the below online sessions:

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Wednesday 20th November 11am – 12.30pm

- Thursday 12th December 12- 1.30pm

All community groups, third sector organisations, community leaders, those working in health and social care services (e.g. care homes) and others who engage with the public, or just want to learn more, are welcome.

If you would like to join, please email bswicb.ivg@nhs.net



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ICB updates for Wiltshire Area Board

Joint Chief Executive appointed to lead region's three acute trusts

A new Joint Chief Executive Officer has been appointed to lead the Royal United Hospitals Bath NHS Foundation Trust, Great Western Hospitals NHS Foundation Trust and Salisbury NHS Foundation Trust.

Cara Charles-Barks, who is the current Chief Executive Officer at the Royal United Hospital in Bath, will take up the new position from Friday 1 November.

This appointment follows a decision by the boards of each of the three trusts earlier in the year to establish a group model to deliver better outcomes for local people.

Before joining the team at the RUH, Cara had previously been Chief Executive Officer at Salisbury NHS Foundation Trust.

She has also been listed as one of the top 50 Chief Executives working in the NHS on five separate occasions.

The new group model is a collaboration between the three existing trusts, and not a formal merger.

Each trust will remain a separate organisation, and continue reporting to its own dedicated executive team and board.

Sue Harriman, Chief Executive Officer, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "Cara's appointment is excellent news for our three hardworking acute hospitals and our wider health and care system.

"True collaboration adds real value to patient care and all three hospital trusts have a unique role to play in strengthening the support that local people and communities count on at every stage of their lives.

"Under Cara's expert leadership, our hospitals will be stronger together and I look forward to seeing the benefits of these new arrangements over the coming years."

Public asked to help shape new ten-year plan

Patients, families and staff working across the NHS have been invited to have their say on a new ten-year plan that will aim to revolutionise the entire health and care service.

Wes Streeting MP, Secretary of State for Health and Social Care, announced details of the new plan on Monday 21 October.

He said: "When I was diagnosed with kidney cancer, the NHS saved my life, as it has for so many people across our country.

"Today the NHS is going through the worst crisis in its history. But while the NHS is broken, it's not beaten. Together, we can fix it.

"We need your ideas to help turn the NHS around. Our 10 Year Health Plan will transform the NHS to make it fit for the future, and it will have patients' and staff's fingerprints all over it.

"I urge everyone to go to www.change.nhs.uk today and help us build a health service fit for the future."

The new Change NHS website allows people to submit their ideas and feedback, and also provides details of upcoming in-person engagement events.

Wes Streeting is expected to publish the new ten-year plan in full in the spring of next year. Find out more at www.change.nhs.uk.

ICB awarded Armed Forces Covenant Silver Award

The ICB has been recognised with the Silver Award by the Ministry of Defence for its exceptional support of the Armed Forces.

Recognising organisations that go above and beyond in their support for serving personnel, veterans, and their families, the Silver Award is presented to those who demonstrate their commitment by signing the Armed Forces Covenant and implementing policy changes and workplace adjustments.

The Armed Forces Covenant is a promise that acknowledges and understands that those who serve or have served in the Armed Forces, and their families, should be treated with fairness and respect in the communities, economy, and society they serve, ensuring that their contributions and sacrifices are respected and valued in the workplace.

There is a three-tier approach of bronze, silver, and gold, and the ICB is one of only four others that have recently received the Silver Award.

Sue Harriman, Chief Executive Officer, BSW ICB, said: "As a Royal Navy veteran, I know that those who have served in the Armed Forces are reliable, resilient, resourceful and committed members of our team.

"The Armed Forces community brings a unique and highly valuable set of transferable skills to the NHS.

"They demonstrate key values including compassion and willingness to serve others, which makes them a huge asset to us as we commission services in the area to improve health and enrich lives of the public."

ICB pledges support to council's new SEND strategy

The ICB has pledged its support to a new plan from Wiltshire Council, which sets out how local partners will work with families, children and young people with Special Educational Needs and Disabilities (SEND).

Known as Meeting Needs Together, the ambitious plan was agreed by the Wiltshire Council cabinet at its meeting at the end of September.

The plan contains the following six priorities:

- Children and young people and their families will be at the centre of planning, their views and aspirations heard and acted upon, as true partners
- Getting the right support at the right time, identifying and acting on our children's needs at the earliest opportunity and through promotion of inclusive approaches and practice across the local area
- Provide opportunities for timely planning, reflective of the views of the child or young people and parent carers' current needs, that have clear outcomes
- Ensure good quality communication and information, for families to have a positive experience when navigating services, with information that is easy to access and use
- Professionals and officers across the SEND system will have the skills, knowledge and training to enable effective collaboration across services, joint assessments and sharing of good practice
- Children and young people will be prepared for adulthood and experience timely transitions, leading to increased skills, greater independence and a greater range of opportunities in life

Gill May, Chief Nurse, Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board, said: "One of the priorities of our ICB is to ensure all children have a great start in life, and this new plan sets out in black and white how that promise extends to our young people who live with additional needs and extra care requirements.

"The plan itself is a testament to that commitment, as we've made sure that young voices, as well as those of their parents and carers, are included throughout."

View the strategy in full via the Wiltshire Council website at www.wiltshire.gov.uk.

Wiltshire hospital among best for patient experience

Salisbury District Hospital has been ranked in the top 10 for most improved adult inpatient experience.

Healthcare regulator the Care Quality Commission published the list in its annual NHS Adult Inpatient Survey 2023 Benchmark Report.

The survey covered topics such as experiences of admission to hospital, care in hospital and communication with doctors and nurses.

Other survey questions covered topics including virtual wards, kindness and compassion and support when leaving hospital.

The report noted significant improvements for Salisbury NHS Foundation Trust in the seven areas patients were asked about.

Five of the results were above the national average, with the hospital scoring highly in the following areas:

- Patients getting hospital food outside set meal times
- Quality of the information patients receive while on waiting lists
- Length of time waiting for a bed
- Patients receiving help to eat meals
- Staff explaining the reasons for changing wards during the night

Judy Dyos, Chief Nursing Officer, Salisbury NHS Foundation Trust, said: "We continually strive to improve patients' experiences at our hospital.

"Our staff work tirelessly to provide high quality care to our local population and beyond.

"This CQC benchmark report result is a huge achievement and one for which all of our staff should be proud."

International healthcare leaders hold summit in Salisbury

Healthcare leaders from the NHS, along with many of their European counterparts, have met in Salisbury as part of an annual event that focuses on how to deliver continuous service improvement.

The Catalysis CEO Summit took place at Salisbury District Hospital and provided leading figures from the world of healthcare with an opportunity to learn more about the trust's unique Improving Together programme.

Delegates saw first-hand some of the changes that have been put in place at Salisbury, including what staff have done to dramatically reduce the number of falls that occur while patients are in hospital.

The leaders also visited the new, state-of-the-art Imber Ward, which provides the hospital with 24 additional beds in an environmentally sustainable building.

Lisa Thomas, Interim Chief Executive, Salisbury NHS Foundation Trust, said: "Our aim is always to deliver the highest level of care for our patients, invest in our staff so they have the resources they need and have great working relationships with our business partners.

"I am delighted that we have been able to share just a little of the great work that is going on at our hospital to improve the care we give.

"I could not be prouder of the people who work here and the commitment they make, day in day out, caring for our local communities and each other."

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Christmas Opening Hours



The Community First office will close for the festive period at 4pm on Tuesday 24th December 2024 and will reopen at 9am on Thursday 2nd January 2025.

On behalf of our team, wishing you a very Merry Christmas and a Happy New Year.

Have your say on homecare services in Wiltshire

Wiltshire Council is conducting a comprehensive review of its care at home/domiciliary care frameworks, with the aim of shaping the future of homecare services across the county. This review will contribute to the development of an options proposal for future commissioning in 2026.

The council is eager to hear from those who receive care at home, whether their care is council-funded or self-funded, as well as from carers, families, and care providers.

The feedback collected will help inform how care services can best support people in their homes, how to improve the experience of finding care, and how to assist people in staying at home longer. The consultation is for adults (18+), children and young people, and adults with mental health needs, learning disabilities, or autism.

Key areas of feedback:

- What do people need and want from care at home?
- How does care work best for individuals?
- How can the council assist people to remain at home for longer?
- What are people's experiences of finding care and working with the council when care is funded?
- How does community support help people stay at home?
- What is the experience of unpaid carers in working with care providers?
- Looking ahead, how do people see the future needs of homecare changing?

How to get involved:

Voice It, Hear It is leading the consultation and engagement on behalf of Wiltshire Council. To ensure your voice is heard, we would like to invite homecare users, carers, and care providers to participate in this important consultation. Your voice matters!

Take our online survey: <https://survey.zohopublic.eu/zs/YgBPRq>

Book a 1-to-1 telephone consultation: (voice@communityfirst.org.uk)

For more information or to get involved, please contact:

voice@communityfirst.org.uk

Reminder - Community Transport Directory

If you work with individuals who need help with transport, please let them know about the Community Transport Directory. People who need help from their local Link Scheme or Community Minibus Group should contact the organisation directly.

Our directory has a list of contact details and can be found here:

<https://www.communityfirst.org.uk/transport/directory/>

Carers Together Wiltshire

Carers Together Parent Carer Lead Jo is hosting two sessions for parent carers in December. Please see below for the details and share with parent carers so they are aware of the support on offer as well as our monthly parent carer newsletter.

- **Wednesday 4th December 2024** - Face to face support group (10.30am-12pm) at the Cosy Club in Salisbury. No need to book, just drop in.
- **Thursday 19th December 2024** - Virtual evening group (7-8pm) Christmas quiz. Please email Jo for the link (jhculley@communityfirst.org.uk)

All parent carers are welcome to attend.

Our parent carer newsletter contains information, events and resources for parent carers in Wiltshire. If you know another parent carer who could benefit from the newsletter, please send them the link so they can subscribe: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

Oxenwood 2025 School Holiday Clubs

Join us at Oxenwood Outdoor Education Centre for an action-packed, school holiday adventure with our new holiday clubs launching in February 2025.

Activities include:

Paddle sports - From April onwards and will include an introduction to Stand up Paddleboard and canoeing. The equipment to be used, the dangers that could be encountered (and how to not get in that situation in the first place!) paddle strokes and self-rescue. Ensuring you get the skills necessary to enjoy and safe and fun day on the water

Mountain biking - Learn the skills necessary to conduct repairs and identify faults with your bike, skill-based sessions designed to make better riders of all abilities, journeys out from the centre teaching the skills for moving across country safely and added basic navigation.

Bushcraft - Could you fend for yourself without any home comforts? How would you get on if you were lost or stranded in unknown territory? This day will teach you to get to grips with a few vital survival skills that could keep you alive and get you home in one piece. Learn how to prepare yourself for the unexpected, find water and make it safe, prepare and cook game, build a shelter, make fires for warmth and cooking and live in harmony with nature. You will also learn how to make distress signals for rescue or to navigate your way home.

Targets and trajectories - This day will involve various shooting techniques, utilising archery, olympic style air rifle, snap barrel air rifle and BB guns. The day will cover how to safely use all systems, how to zero your rifles, utilise alternate point of aim, how to fire from different positions and learn how to achieve the maximum points on offer every time!

History / theme days - The British Isles boasts a long and proud history and what better way to explore this history as becoming part of it! During our history day you will find out what its like to be drilled into shape as a Roman Legionnaire or discover how the Vikings became a feared invader of our islands, this immersive experience will ensure you leave here ready to invade and pillage!

Multiple activity day - This will incorporate all activities available during the week, condensed to give the attendees a taste of each. This will incorporate, bushcraft, mountain biking, riles shooting, Archery and climbing. A fun multi activity day for a range of ages.

	Monday	Tuesday	Wednesday	Thursday	Friday
	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15
8 - 11 years	Mountain Bike	Bushcraft	Targets and trajectories	History / Theme Day	Multi activity day
12 - 16 years	Bushcraft	Mountain bike	History / Theme Day	Multi activity day	Targets and trajectories

Price: £30 per person, per day

Ages: 8 - 11 years old

12 -16 years old

Lunch: Attendees should bring a packed lunch.

For more information or to reserve your place email: info@oxenwood.org.uk

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

eeving@communityfirst.org.uk

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Area Board Briefing Note

Wiltshire Local Transport Plan Consultation

Service:	Highways and Transport
Date prepared:	28 November 2024
Further enquiries to:	Simon Lymm, Strategic Specialist
Direct contact:	simon.lymn@wiltshire.gov.uk

The consultation for the Local Transport Plan 4 (LPT4) began on Thursday 28 November and runs until 23:59 on Friday 24 January 2025.

LTP4 covers the period 2025-2038 and will set the strategic direction for all transport in Wiltshire, including roads, buses, rail, walking and wheeling, freight, electric vehicles, road safety, highway network management and enhancement, car parking and more. It will set out how the county’s existing transport infrastructure will be improved in the coming years.

Transport is an enabler for economic growth and so the council has taken a strategic, place-based approach to this LTP, as what is right for the county’s market towns and city may not be right for rural areas. The plan aims to work for everyone, wherever they are in Wiltshire and however they wish to travel.

It is also recognised that cars are critical to Wiltshire’s economy and so the LTP is not about stopping people using cars, but about reducing congestion and enabling people to move to alternatives, such as electric vehicles.

To enable people to find out more about the consultation and to ask questions, anyone can sign up for information webinars on Tuesday 3 December at 6pm and Monday 13 January at 6pm. Both webinars will have similar content, so if you can’t make one of them, please sign up for the one you can attend.

Physical copies of LTP4 are available in Wiltshire Council hub and libraries, and people can respond to the consultation online in any library with computer access.

Please help to share this information and encourage your communities to take part and share their view through online survey, which is available on the Wiltshire Council website – please search for ‘Wiltshire Local Transport Plan’.

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Wiltshire Council

Warminster Area Board

10 December 2024

Warminster Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Warminster Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 21,559.00	£ 19,457.00	£ 7,700.00
Awarded To Date	£ 9,476.41	£ 6,000.00	£ 4,300.00
Current Balance	£ 12,082.59	£ 13,457.00	£ 3,400.00
Balance if all grants are agreed based on recommendations	£ 2,182.60	£ 3,457.00	£ 3,400.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG2011	Community Area Grant	Bishopstrow and Boreham Parochial Church Council	New gas boiler for St Johns Hall	£5000.00	£2500.00
<p>Project Summary: St John's Hall has a boiler which needs urgent replacement. It provides heating and hot water for the kitchen and WCs. St John's Hall is used almost every day of the week as a hub for community groups as well as private/commercial activities. Examples are: The Partially-sighted Club; Brass Band practice; Puppy School; Lunch Club for the elderly and lonely; Talking Newspapers recording; Philatelic Club; parish coffee mornings; children's parties; post-funeral teas; charity fund-raising events; over-flow for Barley Burrow nursery school; and the WCs are used for various local events</p>					
ABG2028	Community Area Grant	South Western Ambulance Service Trust Fund	Community First Responder Raizer Chair and Observation Kit	£8160.00	£4080.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: The South West Ambulance Service Foundation Trust (SWASFT) has a number of active Community First Responders (CFRs) who respond to emergencies in Warminster and the surrounding area. Our work is voluntary and completed in our own time. We are called to respond to a number of 999 ambulance calls, which means attending the most serious of medical emergencies where patients need to receive immediate life-saving care, but we are also sent to patients who have (in many cases) fallen and are unable to get up. The majority of these patients are elderly and/or vulnerable adults. This request is for Wiltshire council to contribute 50% of the funding for the following kit items. 1) Two Raizer Chairs (cost £ 3600 each - excl VAT). In many cases, patients are uninjured but are unable to get up off the floor. In such cases, it is possible to use a Raizer Chair to lift the patient off the floor, and completely remove the need for an emergency ambulance/hospitalisation. Unfortunately, the CFRs in Warminster do not carry Raizer chairs in Warminster, resulting in us attending fallen patients, and being unable to provide immediate help. We have to remain on scene (often for many hours at times), waiting for an ambulance crew to turn up with their own lifting devices. Obviously this is an extremely inefficient process which keeps valuable staff and volunteers from attending to the highest priority patients. Most importantly, this means that our patients (often elderly/vulnerable) spend longer on the floor than necessary, and the longer they stay there, the more likely this results in hospitalisation. The emergency lifting chair can be used to automatically raise a patient to their feet in as little as 20 seconds, removing any need for the CFR/others to strain themselves unnecessarily. A Raizer chair is easy to use by just one person and can lift someone up to 150 kg. A CFR can then safely discharge a patient on scene, with no need for additional support. 2) Two Handheld Pulse Oximeter (Adult and Paediatric) (cost £480 each). CFRs are issued with small finger-clip pulse oximeters. This device measures Oxygen saturation levels and pulse rate. These are critical observations which we do in every patient, as they can tell us a lot about how well a patient is, and what treatment is required. Unfortunately, the issued devices can be extremely unreliable, do not work on paediatric patients and are difficult to read, particularly e.g. when a patient is having a seizure. The handheld pulse oximeter is everything that the fingertip one is not! There are times when it is absolutely critical to see a reliable set of observations at a glance – e.g. being able to tell whether a patient has a heartbeat, or saturation levels are going up or down. This device is reliable, time saving and will allow us to make better decisions about patient care. These items will be stored and used byt the Warminster Community First Responders only.</p>					
ABG2062	Community Area Grant	Heytesbury and Codford FC	Football Pitch Dugouts	£6639.98	£3319.99
<p>Project Summary: I am the Chairman of Heytesbury and Codford FC and we are trying to get funding for some 7 seater home and away dugouts. We don't mind second hand, if there are any clubs selling some but the important thing is, we definitely need help in the funding department. The cost is around £15,000 for new and this is too much for the club to afford alone, especially with all the other aspects of running 3 teams. So any sort of support would be much appreciated as the club will purchase second hand if necessary. We are trying to resurrect football in the village of Codford. Our team used to be called Heytesbury but after we had to move out of the village of Heytesbury due to the selling of the land for housing, we moved to the next village and renamed the team Heytesbury and Codford FC. We have settled in well and are getting a lot of local interest, in many ways, it's a success story but it has come with extra costs. We now have 3 teams, Adult, U18 and this year we have introduced an U13 mixed team of boys and girls, hence the request for proper dugouts. Your help advice and support in this matter will be greatly appreciated, many thanks. Tom O'Brien Heytesbury and Codford FC Chairman.</p>					
ABG2004	Youth Grant	Warminster youth club	SEN youth club	£13191.50	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: A term time SEN youth club for young people. The youth club will offer a calm environment with sensory activities along side weekly activities to allow the young people to develop social and educational skills they need. The sessions will be 45 minuets each week and will split in to two sessions each week the first being for 11-13 year old's and the second for 14-16 year old's.</p>					
ABG2076	Youth Grant	Warminster Town Council	Warminster Town Councils Youth Activities Programme	£10000.00	£5000.00
<p>Project Summary: Warminster Town council will work with Wiltshire Outdoor Learning team to provide free activities for youths during the year. The activities will include canoeing sessions, climbing, archery and axe throwing and will be delivered in various locations around Warminster.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

- Liam Cripps, Strategic Engagement and Partnership Manager, Liam.Cripps@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

WILTSHIRE POLICE

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South West Area Board Update- Mere / Tisbury

Warminster Neighbourhood Policing Team
September 2024



Agenda Item 7.

Inspector Lou Oakley

Warminster

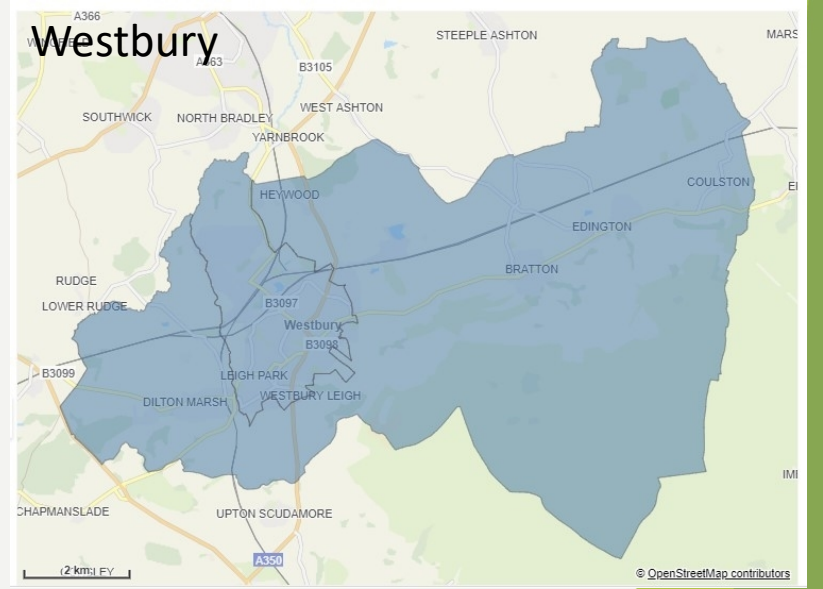
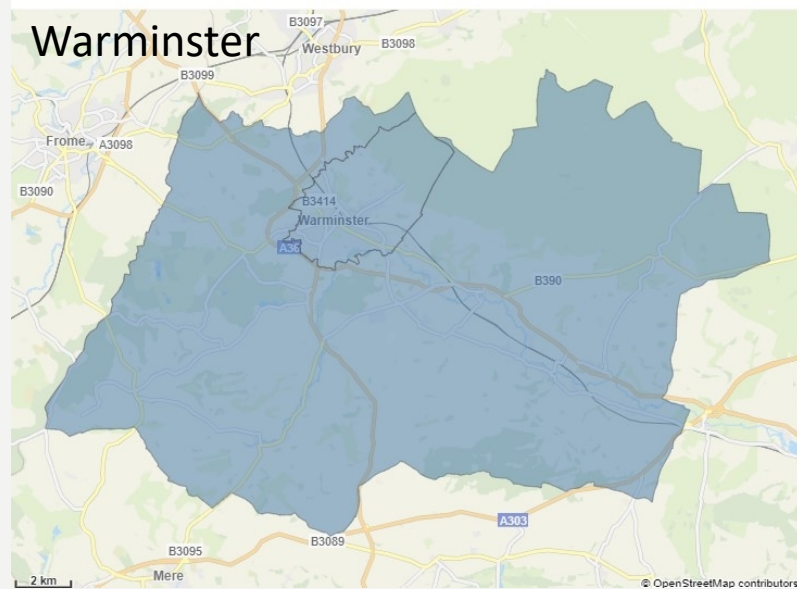
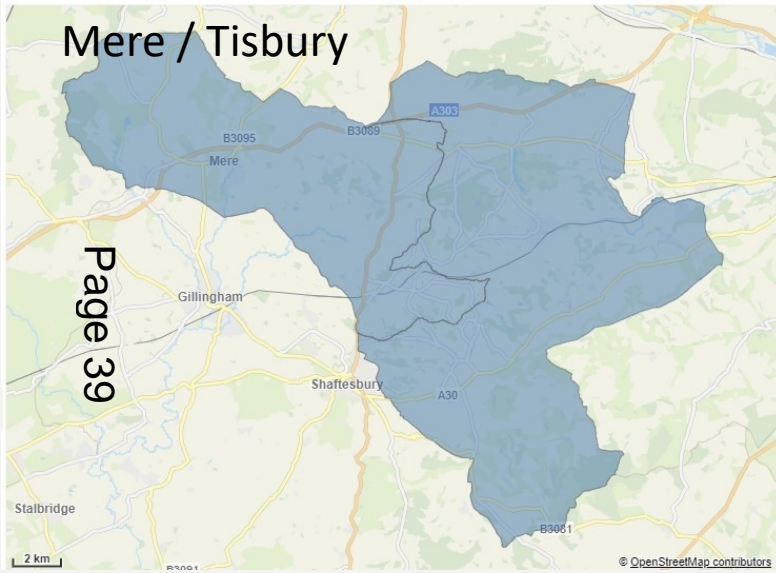
Westbury

Mere

Tisbury



Warminster, Westbury, Mere, Tisbury



Inspector 2413 Lou OAKLEY

PS 0422 Joe Sadwoski soon to be Lyndsey Smith joins 6th Jan

PC 0413 Tom Newman– Warminster

PC 0302 Lauren FAIRLEY – Warminster

PC 2848 Guy Hamel -Westbury

PC 1037 Georgina RUSSELL- Mere and Tisbury

PCSO 7942 Alice MOORE -Westbury rural

PCSO 6259 Stewart HUNT – Mere / Tisbury

PCSO 9548 Leigh HOLCOMBE – Warminster

PCSO 9469 Roland REVERS – Westbury

PCSO 70901 Luckasz Kolasinski – Warminster



Neighbourhood Policing Pillars

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Engaging Communities



Solving Problems



Targeting Activity

Engaging Communities



ENGAGE REGULARLY WITH COMMUNITIES BY HOLDING FACE TO FACE EVENTS

- We will hold at least one public meeting / surgery per month, giving you a chance to meet your local team and find out more information on local policing priorities, crime stats and engagement opportunities
- We will advertise our public meetings and surgeries on the **Your Area** section of the Wiltshire Police website, on local Neighbourhood Policing Team social media channels and Community Messaging
- Every engagement opportunity will be recorded so we can ensure we are meeting our commitment to you
- We will hold regular face to face meetings and events with a wide range of community groups such as businesses, faith groups, youth groups and residents' associations
- We will bring policing out to your community, through the proactive use of the Neighbourhood Engagement Vehicles.

ENGAGE REGULARLY THROUGH ONLINE CHANNELS

- We will actively use local Neighbourhood Policing Team social media channels to engage with our communities
- Every Neighbourhood Policing Team will host quarterly Facebook Live events
- We will exchange information with those signed up to our Community Messaging alert system via email, text or phone and continue to promote this free service to new members.

INCREASE AND BROADEN OUR ENGAGEMENT ACROSS NEED TO REACH COMMUNITIES

- We will build Community Beat Profiles for each of our Neighbourhood Policing Team to help us better understand the specific communities within our local areas
- We will engage with specific community groups and those living and working in particular geographical areas about those issues that are important or impacts most upon them
- We will work with young people and our partners in education settings to help improve safety, reduce reoffending and, along with relevant other agencies, offer support to those who need it.

PUBLISH INFORMATION ON YOUR LOCAL TEAM, LOCAL PRIORITIES AND UPDATE ON ACTIVITY

- We will provide you with information so you know who your local Neighbourhood Policing Team is by publishing this on the **Your Area** section of the Wiltshire Police website
- We will publish monthly local priorities on the **Your Area** section of the Wiltshire Police website and, through our regular engagement with you, we will consult you when we are setting them
- We will provide community updates on activity being carried out to help tackle local priorities
- We will ensure intelligence-led visible patrolling in local communities, at least once a week, responding to local policing issues and concerns
- We will publish local policing updates, wherever possible, in community magazines / newsletters or bulletins.

CONSULT AND ENGAGE WITH COMMUNITIES ON KEY DECISIONS

- We will ask the public to take part in questionnaires and surveys to build information and improve our policing service
- We will provide visibility at Parish Council meetings and, in the absence of physical attendance, will provide a written update. We will also support a programme of additional meeting attendance through Area Boards or Community Safety Groups
- We will action feedback, concerns or complaints – and tell you what action has been taken. If we cannot help, we will help signpost the public to who can
- We will work closely with our partners, such as local authorities and parish and town councils, and community representatives i.e. businesses, faith groups, schools to tackle community issues
- We will work closely alongside local watch schemes to enable strong partnerships between the police and communities
- We will consult regularly with our Independent Advisory Groups (IAGs) to ensure they have a voice as a critical friend to help shape our policing service.

Our mission: Keeping Wiltshire Safe		
Our priorities:		
Safer public spaces	Violence	Burglary

Local Priorities & Updates

Priority	Update
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 4 Shoplifting Spike, including Warminster</p>	<p>ONGOING – POP PLAN IN PLACE – RETAIL CRIME – this is a matter that is looked at daily by Warminster police, this is being pushed out into the Westbury area where are trying to build a rapport and confidence back with our retailers , working with prime locations and suspects , this is two ways and we do need the buy in and support from retailers as well. Packs are being produced by PC HAMEL for both Warminster and Westbury on key matters and how to report crime and why its important and flow charts –</p> <p>We have four shoplifting Ops running through December and lead up to Christmas where we have support of our colleagues from response teams and the proactive unit – I will not publish dates yet but these will be between 1st December and 24th – keen to keep this running through to the new year . CCTV will be notified of these dates</p> <p>Lauren is looking at a CBO for a main prolific offender</p> <p>Working with our business analyst around data and prolific locations , repeat victims and offenders</p> <p><u>Retail Offender Intervention Group</u> Retail offender intervention groups will now be held in Swindon and Wiltshire. This will sit with in local Policing -NPT . There will be one meeting split into two part- 1. Swindon 2. County The purpose will be to bring a cross-agency response to crime and re-offending faced by retailers. The most persistent and problematic offenders will be identified and managed jointly by partnership agencies working together. The panel will work together to discuss the most persistent offenders to reduce re offending</p> <p>Retail Groups- really keen to try and build the rapport and trust with our retail's and hold retail meetings with the police and retailers – to involve CCTV and Town council if needed and Chamber of commerce – first meeting chaired by town council on – this we be looked at moving forward</p>

Youth ASB

ONNGOING – POP PLAN IN PLACE - Warminster - PC Fairley has responsibility and problem solving for Youth ASB – partnership working with youth network and other departments in Wiltshire Council, tackling ASB – Criminal damage , Public order offences and theft – NPT holds the investigations for the Arsons which have now gone to CPS for a charge decision – Lauren is working on a CBO for on of the young youths

Pc Fairley is also working with the team around targeted patrols team will be out on patrols in hot spot areas around peaks times

OPCC office have funded more detached youth work .

Good News – Warminster town centre has been added as an ASB hot spot area for Government funding for officer over time for patrols

Its extremely important ASB is reported and data is looked at and builds a picture of what's happening

Synergy course – running Feb/March 25 –piloted in Warminster area with 8 children from the area (formerly Salamander) and is funded by Serious Violence Duty funding via OPCC.The OPCC are keen that a funded course is delivered in Wiltshire County, in the Warminster area particularly.The course runs over 5 days, with children referred via YJS. Inputs each day are delivered by Fire and Rescue, NHS Emergency Medicine, Wiltshire Police, and the Army.

A key element of the course is follow up support, and at the end of the course each child had the opportunity for a 1-1 to talk about what more support they needed; each child has been offered and accepted, a SWIFT Plus Trusted Adult for 6 months.

Rural Crime – Burglary and Non dwelling burglaries	Took a spike at the beginning of the year – PC Russell has responsibility and long term problem solving for Dwelling and Non Dwelling burglaries in the rural areas concentrating on Mere and Tisbury – We have seen a significant decrease in the last 6 weeks – Planned Operations have been run to target certain locations and crime prevention advice offered out – TWO Ops held on 29 th and 30 th July rural . Working closely with rural crime team and Dorset another Op planned for the beginning of December – will update on 10 th Dec
Drugs Page 46	DRUGS DOES NOT GO UN NOTICED OR IGNORED – Due to the sensitive matter and confidentially around this and developing intel we don't highlight work until we have executed drugs warrants We are continuing to work on and gather intelligence around drug use and supply in the area- I have an intelligence officer who assists with this and building any drug intel and warrants to target address . We executed three Drug warrants in the Warminster area in September and one in Dorset linked to Warminster 3 arrest made and cash drugs seized to the value of 10k. We have another warrant planned

CADETS – we are setting up a Cadet Unit in Warminster and now recruiting Cadets , hoping this will be up and running by November – this will be held at The Garrison Community Centre, who are supporting us with the venue – age 13-16years – will be ran on a Tuesday evening . ****UPDATE DATE **** Due to lack of volunteers this has not start yet, recruitment will be going back out for volunteers and hoping to move forward in the new year

Reporting crimes and incidents – Its really important to encourage the correct procedure on reporting crime and incidents – this needs to be via 101 or online crime report- or 999 in an emergency – Local Poling team can not take reports and can not action matters going on in the community with out the correct process being followed- Data is extremely important to us and this is how we can effectively and efficiently manage what's going on in our area and allocated the correct resources at the correct times , we can also see trends , peaks and exceptions to crime and incidents

Working with our Rural Communities /villages

New mobile police stations

To reach our rural communities and villages the team will be out in the New mobile police station when they can – these will be advertised on social media time dates and locations , they will also be at community events .

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Parish Councils

We are trying to work more closely with our Parish Councils – Each Parish council should have contact with their Local PCSO who should be offering support – due to the amount of Parish councils its not possible to get out to all meetings face to face

Parish council forum for County Set up by Chief Inspector Brain – via teams for all Parish councils – currently these will be run 4 times a year



Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/warminster-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk



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Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the top part of a web page. At the top left is the "WILTSHIRE POLICE" logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text providing contact information and instructions for reporting crimes. The final paragraph says: "You see a map of crimes in the Warminster area by visiting www.police.uk".

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Partner Update from Wiltshire Police to Area Boards

Spot the Signs Campaign

Young people, their families and friends are being urged to 'Spot the Signs' of child criminal exploitation in a new campaign being launched today (11/11) by Wiltshire Police and the Police and Crime Commissioner.

The focus on education aims to help stem the instances of child exploitation in our communities and the serious violence often associated with this type of exploitation, including knife crime and gang culture.

The campaign aims to educate young people and those close to them on how to spot that exploitation may be taking over a young person's life by using a targeted social media campaign aimed at both young people and adults, educational visits to schools and real-life case studies from young people who have managed to break the cycle.

Child criminal exploitation is where criminals use children to commit offences for them in exchange for cash and gifts – these can be actual but also online 'gifts' like virtual money in online gaming communities. The young person is then often manipulated and pressured into doing things like stealing or carrying drugs or weapons in return.

Tackling serious violence has been identified as a priority by both Wiltshire Police Chief Constable Catherine Roper and the Police and Crime Commissioner Philip Wilkinson in recognition of the serious harm it causes victims, their families and the wider communities where it occurs.

The Wiltshire Serious Violence Duty Strategic Needs Assessment (SNA) – a multi-agency initiative which aims to better understand serious violence in Wiltshire and why it happens – highlights a 2023 schools survey which demonstrated that only 3% of young people admitted to having carried a knife.

However, most young people estimated that around 19% of their peers carried a knife, demonstrating the significant difference between the perceived threat of youth knife carriers versus the reality perpetuating a culture of fear amongst young people. This campaign will also challenge these perceptions.

Young people can find out more by visiting the [Check it Out](#) section of the OPCC website.

Printable leaflet can be accessed here: [County Lines / SVD Campaign Leaflet \(Trifold Print\) V5](#)

Campaign Page can be accessed here: [Spots the Signs. Stop the Crime.](#)

Check it Out info page for young people can be accessed here: [Child Criminal Exploitation](#)

Report author: Amy Pantall, Campaign and Communications Manager

Organisation name: Wiltshire Police

Date: 20 November 2024

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WILTSHIRE POLICE

Wiltshire Police Violence Against Women and Girls quarterly report – Autumn 2024

This document is to provide progress updates to our communities regarding how the Police are tackling Violence Against Women and Girls (VAWG).

Ending VAWG Coalition Wiltshire (E-VAWG)

The EVAWG formalises the essential independent feedback on Police VAWG activity from a diverse cross-section of communities across Wiltshire. The EVAWG will offer insight from areas such as Health, Education, Women's Support Services and the Judiciary. Based on their knowledge of the issues facing the women and children who are victims of VAWG, delegates provide feedback to shape the service the Police provide and develop initiatives to support its mission to end VAWG.

Police Response to the 2022 Stalking Super Complaint by the Suzy Lamplugh Trust

In the last 18 months we have progressed the recommendations of this report by:

- Upskilling officers and staff through enhanced training focussed on risk management and investigation standards, leading to an increase in stalking complaints.
- Holding a Stalking Intensification week, again leading to an increase in reports.
- Improving safeguarding including increasing the use of Stalking Protection Orders.
- Ensuring a robust policing response to perpetrators by allocating orders to dedicated officers that are experienced in management of high-risk offenders.
- Improving outcomes for stalking victims, for example, by increasing year on year arrest rates.
- Creation of a new role; an independent stalking advocacy caseworker (ISAC) who will support victims of non-domestic (Stranger) stalking in addition to ISAC provision with our commissioned Domestic Abuse (DA) services.

Angiolini Report Recommendations

Wiltshire have delivered the first tranche of recommendations, including:

- Reviewed policy and trigger planning for reports of non-contact Sexual Assault
- Supporting victims of Police Perpetrated abuse or Sexual Misconduct. With Dorset Police we have launched a new protocol for the handling of reports of Police Perpetrated Domestic Abuse ensuring a sterile approach for safeguarding and investigation.
- Creating a network of dedicated trauma informed advocates to support anybody coming forward to report these matters.

Operation Soteria

This is part of the government's review regarding Rape investigations and provides a framework and tool kit for the Police to conduct suspect focused investigations and better support victims. Wiltshire Police have been recognised for making good progress with implementation and have been recognised nationally for some of the innovative practice embedded, specifically regarding our work on non-contact Sexual Assault.

Project Vigilant

This is a proactive police operation which deploys plain clothes and uniformed police officers into public spaces, such as the night-time economy (NTE), to tackle sexual offending. It is perpetrator focused to prevent offences taking place. The intention of the tactic is as follows:

- Conduct proactive patrols providing an enhanced response to sexual offending.
- Identify predatory behaviour by potential perpetrators and prevent offences through overt intervention.
- Gather intelligence for future disruption and to assist future investigations.
- Deter sexual violence, intimidation and street harassment against women and girls and offer reassurance.
- Engage with support agencies to provide enhanced support.

We are engaging with other schemes, such as the Safe Space Scheme (Night Angels), who work in communities, providing advice and support.

Domestic Abuse Scrutiny Panels

Delegates from the VAWG team, CPS, the training team, and Independent Domestic Violence Advocates (IDVAs) come together to identify good practice and areas for development in respect of Domestic Abuse reports. Feedback from these panels is then provided directly to individual officers, supervisors and teams, ensuring accountability and addressing areas for development. It also informs training materials which dovetail into the large scale and ongoing commitment we made to the DA Matters programme which is now embedded in Wiltshire.

BRIEFING FOR WARMINSTER AREA BOARD – December 2024

The Warminster Area Health and Wellbeing Forum comprises nearly 70 members and aims to join together those needing help and support to those best able to meet that need, in an efficient and cost-effective way. The 2024 membership survey is under way and initial responses clearly demonstrate both the need for – and the real value of - the Forum in making connections and keeping members up to date.

Vision for Volunteering

Further to the Valuing Volunteering public event held in June, organisations using volunteers were invited to a workshop at Warminster School on 23rd October to help to develop a **Vision for Volunteering in Warminster**.

While the number of attendees was limited, some lively discussion ensued and we attach the summary notes of the discussions along with agreed next steps. An important part of this is the symbiotic relationship between services provided by local councils and those needs met by voluntary community bodies. These need to dovetail as well as react to changing resources so **a health and wellbeing liaison contact within both Wiltshire Council and in Warminster Town Council are needed**.

Neighbourhood Collaboratives

This initiative was discussed at length in the 16 October Forum meeting and, again, the detailed notes are attached. After extensive debate, it was concluded that the many worthy activities and opportunities already offered in the Town are not necessarily accessible to everyone and that a first step was to identify the reasons for this which fall into four broad groups:

- I want access - but I physically can't (lack of resources)
- I want access but I am not confident to do it (lack of social skills, empathetic support)
- I would access if I knew about it (lack of knowledge)
- I don't want to access it (lack of motivation).

The next step is to **identify initiatives (current and past) that are/were used to help address these barriers to accessing HWB opportunities** and we are using both Forum members and those who supported the volunteering events to gather this information. Addressing gaps will be a more significant task requiring engagement from all parties across the community.

Warminster School Tech Club

Councillors will be aware of the important work carried out by Warminster School pupils via their Tech Club held in the Civic Centre foyer for an hour on Wednesday afternoons in term times. Many older and vulnerable people have been helped to use their devices as well as accessing specific help on apps for parking and health, for example. To date, this service has been at zero cost but the Town Council has now withdrawn the facility and the school is looking for a new location which may incur a fee. Digital exclusion is a key barrier in modern life and was agreed as a HWB topic last year. **Depending on the outcome of the search for new premises and/or the Town Council relenting, the HWB Forum may request grant funding from the Area Board to allow this important community facility to be retained.**

THE VISION FOR VOLUNTEERING FRAMEWORK

The framework was partly a response to the challenges of the last five years. These include how to engage younger and working people; the Covid effect and the Cost-of-Living crisis; the accepted rise in social isolation and loneliness; and a worrying loss of trust in larger bodies.

DG asked attendees for their views on what “good” volunteering looks like locally.

- Balancing the need for relevant and appropriate training for volunteers
- Matching volunteers to appropriate roles – skills audit, volunteer passport, understanding motivation
- Consistent management, communication with and engagement of volunteers
- Understanding that volunteering is an “emotional contract”
- Safeguarding and protecting volunteers while ensuring that their views are sought and heard;

Current challenges to volunteering in the local area included.....

- Recruitment and retention of volunteers;
- Demand for volunteers (“all fishing in the same pool”);
- Lack of diversity in terms of age and ability;
- Digital anxiety for some;
- How do potential volunteers find opportunities; lack of a “central hub”;
- How do organisations find potential volunteers? Word of mouth important here;
- Accessing those who would benefit from volunteers’ help – through professionals, going to them rather than expecting them to come to us;
- Worries about “being known” or social media exposure;
- The cost of required training (safeguarding, fire and safety, DBS Checks) for smaller volunteer groups; possible pooling to share costs and time.

...and ideas to overcome these included:

- ✓ “Reach out” in a properly organised way – pamphlet, poster, website, booklet?
- ✓ Engage key stakeholders (Town Council, Area Board, Avenue Surgery, Job Centres, large employers) on the benefits to them of a vibrant and engaged volunteer population
- ✓ Identify and focus on under-represented groups (younger people, return to work parents; those looking for work; returners after lockdown). Make volunteering a valuable asset on a cv;
- ✓ Encouraging referrals from first contact points (e.g. information hubs, Town Council, social prescribers, Cornerstone et al);
- ✓ Using existing media to publicise opportunities and raise the profile of volunteering in Warminster (Warminster Journal; WCR Radio; Facebook and other social media (preferable Heart of Warminster).
- ✓ Fliers. Posters et al targeted at local cafes and meeting places;

Next Steps

- ✓ Look at existing routes like Wiltshire Together; Warminster Volunteer Bank (DR);
- ✓ See if anyone else is doing something similar (AC via Volunteer Managers' Network; AG via Wiltshire Council; MB with High Sheriff's meeting; LC in her capacity)
- ✓ Chase up the Involvee Passport concept (AG);
- ✓ Initiate engagement with key stakeholders (e.g. Town Council DG/DR). Try to enlist advocates for change;
- ✓ Keep within HWB forum business for now (DG);
- ✓ Enlist more voluntary organisations to "join the movement" (?)
- ✓ Consider an intro pack for new residents (?)
- ✓ Produce a volunteering comms plan (DG); suggested article for media (DR);
- ✓ Feed back to Volunteer Managers Forum (AC); Badge volunteering as a flexible, rewarding and beneficial choice that everyone can make.

NEIGHBOURHOOD COLLABORATIVES (NCS) – A GROUP DISCUSSION – DG LEAD

Taken from HWB Forum 16 October 2024 notes:

DG began by acknowledging that the outline offered by Clare Scudamore at the June meeting inevitably focussed on the theoretical, but stressed that this is an important initiative that will also help the Forum (and others) make a real difference to the community. She reminded members that we are not constrained to working with Westbury and that we had agreed with the Westbury HWB Group that we would each separately identify our topics and then explore any synergy.

DG introduced Vanessa Rubery of the Bath Swindon and Wiltshire ICB who would be facilitating much of this work on NCs, although new to this role. SC from Age UK Wiltshire added that she had been involved in NCs from the start which was helpful.

DG suggested that the key is to initially identify the need without overly worrying about constraints. Possible sources to help in this included– members' feedback; local JSNA; Area Board "priorities". TJ wisely cautioned that the limited response rates to the Joint Strategic Needs Assessment (JSNA) could skew the issues.

Recognising the potential of getting mired at the outset, DG reiterated that, **from this initial session, we are looking to identify a particular need and to think about who (inside or outside of the Forum) should be invited to help to address that need.** At a push, we may also want to ask people to step forward to develop these ideas. Other important questions were: how we would arrive at our decision? what data would inform us? Who else did we need to involve? And a further question arose on how we would implement any action plan. Was there funding available from the ICB? Would we have to do the work or who else could be engaged?

Opening out the discussion, themes around mental health were floated. CL talked about **young people's needs** with a nascent young persons' group having had two meetings already and with Christ Church looking to appoint a Youth Worker.

Various chronic illnesses - such as heart disease, dementia, hypertension were mooted. The discussion then moved onto whether we were looking to focus on **preventative activities** (like the work on 'falls' in Melksham). Or **supportive activities** around, for example, obesity. This led to a **discussion about the potential cohort** - Warminster has a large population of older people. It was suggested, but not verified, that it also has a large population of **neurodiverse younger people**. Where best to start?

The conversation eventually coalesced around '**accessibility**'. There is no point in providing services that people cannot - or will not - access. Longer-serving Forum members will recall this being a constant concern across decades and there was general agreement that accessibility fits well with the wider aims of the Forum.

Contributions ranged around these suggestions: a community hub for information; transport service; community partners (to support people lacking confidence or with additional needs); SC suggested taking services to people instead of expecting them to travel into town. TJ pointed

out that Pewsey has a bus project while RS suggested that villages could organise a neighbour transport scheme.

In further planning on this topic, accessibility could be broken down into 'stages':

- I want access - but I physically can't (lack of resources)
- I want access but I am not confident to do it (lack of social skills, empathetic support)
- I would access if I knew about it (lack of knowledge)
- I don't want to access it (lack of motivation). CLQ spoke here about disenfranchised young people who move into criminality.

The discussion concluded with agreement that we were in the right ballpark with accessibility - but some way off making a robust decision. DG said we needed to do more investigation. And she asked VRu, the ICB rep, to point us in the direction of more granular data (which she referenced during the discussion) than that evident in the JNSA.

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MINUTES

Meeting: Warminster LHFIG

(Local Highway Footway Improvement Group)

Place: Virtual meeting via Microsoft Teams

Date: Thursday 7th November 2024

Time: 10:00

Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email
sarah.dearden@wiltshire.gov.uk

	Item	Update	Actions and recommendations	Who
	Date of meeting: 7 th November 2024			
A.	Attendees and apologies			
	<p>Present:</p> <p>Apologies:</p>	<p>Bill Parks Chair/Sarah Dearden WC/Lee Haine WC/Andrew Davis WC/Tony Jackson WC/Pip Ridout WC/Phil Holihead ChapPC/Malcolm Pryor USPC/Anthony Potter BisPC/Kate Plastow LDPC/Tom Dommett WTC/David Ball CorPC/Jamie Fagon UDPC/Jane Bell ChitPC/Simon Wager MBPC/Cllr Fraser WTC/Paul Millard WC/Karungi Grant CodPC/</p>		
B.	Notes of last meeting			
		<p>The notes of the last meeting held on 4th September 2024 were accepted as a true record.</p>	<p>Noted & agreed.</p>	

C.	Financial Position			
		<p>Refer to finance sheet for full details:</p> <p>Budget for 24/25 = £30,452.00</p> <ul style="list-style-type: none"> - Agreed contributions/amendments - = remaining budget £15,826.50 	Noted & agreed.	
D.	Schemes List – LIVE ACTIVE SCHEMES			
1)	<p>17-20-16 (original request No.) Warminster Factory Lane HGV movements</p>	<p>Factory Lane/West Street, Warminster – HGV traffic causing damage to property originally raised at CATG via reference 17-20-16 in 2020, SD/TJ had site meeting to discuss more drastic solutions – SD to investigate for next meeting. Total cost for scheme £7000, LHFIFG 75% contribution £5250 (Agreed), WTC 25% £1750 Works Ordered</p>	<p>Discussion and actions Works started to be completed during November. Can be invoiced and removed when SD complete.</p>	SD complete.

<p>2)</p>	<p>Waiting restriction review 23/24 Batch 001</p>	<p>TRO consideration Engineer to discuss with TC location, engineer to investigate, design and cost. *17-22-12 Warm Victoria Rd/Grovelands Way DYL *17-22-13 Warm Upper Marsh Rd/Weymouth St DYL *17-22-14 Warm King St/Brook St DYL *17-22-15 Warm Portway Lane/Holly Bush Rd DYL *17-22-16 Warm Sambourne Road DYL *17-22-18 Warm Boreham Rd Disabled bays *17-22-19 Warm The Maltings/Pound St DYL *17-22-20 Warm Victoria Rd DYL (other side to be reported as new issue WTC) *17-22-27 Warm Alcock Crescent 11-16 DYL *Warm Beech Grove DYL *Factory Lane extension DYL Legal work completed with TRO for advert. Objections received cabinet member report required. To be installed November</p>	<p>Discussion and actions</p> <p>Works to begin on site during November.</p> <p>Can be invoiced and removed when complete.</p>	<p>SD</p>
<p>3)</p>	<p>17-22-23 Boyton/Sherrington-HGV Issues</p>	<p>Large vehicles knocking bollards wall and verge. Wants HGVs banned (cannot do as no other access for them) Suggest Road markings/signing looked at. JA/SD to arrange site meeting to discuss issue. SD/JA site meeting February to look at location and investigate. Total cost of scheme £1375, LHF 75% £1031.25 (agreed), BoyPC 25% £343.75. Works ordered</p>	<p>Discussion and actions</p> <p>Works complete-Bollards to be moved slightly closer to wall. LH to mark out, SD to arrange.</p> <p>Can be invoiced and removed.</p>	<p>LH/SD</p> <p>SD</p>

4)	17-23-2 Horningsham Street nameplates	<p>No street nameplates in West Common, Anchor Barton, Hitcombe Bottom, Gentle Street, Rowe's Hill, White Street. Request for new signs. PC confirm approval has been sought. LHFFIG agree contribution of £1500 (75%) and HPC £500 (25%) ACTION with PC to let SD know location of signs. SD to look at when officer time allows Unsure of latest SJ to update DN to site new signs. Location plan received and agreed by DN-SD to discuss with PC about ordering. Works ordered awaiting confirmation from Parish Council for spelling of one site.</p>	<p>Discussion and actions Delay due to spelling of one road, PC now confirmed correct spelling and Works ordered and will be completed in the coming months.</p>	SD
5)	17-22-7 Warminster High Street – Blocked access/Bollards	<p>People parking on DYL and KEEP CLEAR road markings, causing access problems. Bollards requested. Cost of scheme £1500 WTC agreed 25% £375 LHFFIG agreed 75% £1125 Order to be placed Put on hold due to demolition works at No.3 High Street. Update SD when works complete Works can proceed</p>	<p>Discussion and actions Cable in way for bollards, SD arrange for surface mounted bollards to be ordered, lining completed</p>	SD
6)	17-23-5 Corsley A362 – Pedestrian crossing	<p>Crossing point by bus shelter dangerous place to cross, narrow footway, high speeds. Request for pedestrian crossing. SD advises unlikely to meet criteria for formal crossing, other improvements to be looked at, narrow footways/gateways etc Total cost of scheme £1500 CPC agreed 25% £375 LHFFIG agreed 75% £1125 Works ordered placed awaiting works start.</p>	<p>Discussion and actions Works Complete-Can be invoiced and removed.</p>	SD

7)	<p>17-23-14 Heytesbury Parsonage Farm Road Marking</p> <p>17-23-15 Heytesbury Cotley Hill Road markings and village gates</p>	<p>Request for SLOW marking approaching Parsonage Farm in attempt to slow vehicles down as poor visibility out of junction.</p> <p>Request for SLOW marking as you enter Heytesbury from Cotley Hill R/A due to concerns of speeding and village gates to highlight speed limit terminal point.</p> <p>PC decided on Option 2 and 4, Total cost of scheme £3195, LHFIFG 75% £2396.25 (agreed), PC 25% £798.75 (agreed). Works ordered.</p>	<p>Discussion and actions</p> <p>Works marked out HFS imminent (possibly this week) Lining works to follow.</p>	SD
8)	<p>17-23-17 Chapmanslade Village Hall Lining</p>	<p>Request for lining in improve visibility from lane leading out of sports hall/village hall</p> <p>Plan and cost for next meeting</p> <p>Plans to be sent to PC– Total cost of scheme £1420, HPC 25% £355-agreed</p> <p>LHFIFG 75% £1065-agreed.</p> <p>Works ordered – on Lining programme to be installed. Can be invoiced and removed when complete.</p>	<p>Discussion and actions</p> <p>Works complete-Can be invoiced and removed.</p>	SD
9)	<p>17-23-35 17-Maiden Bradley-Traffic Calming removal/new village gateways/SID post</p>	<p>Improvements required into traffic calming buildout (Mere end) due to numerous RTC's causing damage. Parish Council propose to have buildout removed due to numerous and more recent RTCs, New SID location to be investigated and possible enhancements to the speed limit terminal. SD to investigate.</p> <p>Group agreed to commit £5000 towards scheme for new gateway/SIDs etc.</p> <p>PC to send SD metrocount results for proposed new SID site.</p> <p>Martin Rose to lead on works. Liaise with BP/PC. BP/PC/MR discussed what is required – removal of existing traffic calming due to RTC's, (to be paid for my WC) new gateways works to be designed and costs to LHFIFG 75%/PC 25% split. MR leading works.</p> <p>Ongoing-Safety Audit to be undertaken.</p>	<p>Discussion and actions</p> <p>Safety Audit requested, should be completed by Christmas. Martin Rose heading up scheme.</p>	MR

10)	17-23-22 Upton Scudamore Dropped kerbs	No dropped kerbs available at Biss Close makes accessibility for wheelchair/mobility scooters/pushchairs difficult. LHFFIG agreed to add to schemes list. SD to meet PC- Cost estimate of dropped kerbs £2500 USPC 25% contribution £625 agreed and LHFFIG 75% contribution £1874 agreed. Works ordered. Due on site 9th-15th October.	Discussion and actions Works complete (1 set missing, SD to order)-can be invoiced.	SD
11)	17-23-18 Longbridge Deverill B3095 Hill Deverill	Speed limit is 30mph, CSW recorded excess speeds recently. Signing and carriageway roundels faded (to be reported via mywiltshireapp as maintenance issue). Request for additional carriageway roundels and look at repeater signs. – LHFFIG agreed to add to schemes list 2 options given to Parish Council, Option 1 £6826, LHFFIG £5119.50/PC £1706.50 Option 2 £1650, LHFFIG £1238 (agreed in principle) PC £412 (TBC) Works ordered.	Discussion and actions Works complete-can be invoiced and removed.	SD
12)	17-23-29 Chitterne B390 Improvements	Point C request for horse/Pedestrian sign to be investigated. LHFFIG agreed to add Ped/Horse signs to schemes list to be looked at when officer time allows. Group agreed to commit £600 towards signing. Site visit undertaken, plan and costs required by next meeting. Works ordered.	Discussion and actions Works ordered.	SD
13)	17-23-31 B3095 Brixton Deverill 20mph assessment	PC request a 20mph speed limit assessment. SD to Liaise with PC for area to be considered- Cost estimate of Assessment £2900 UDPC 25% contribution £725 agreed and LHFFIG 75% contribution £2175 agreed. To be progressed Assessment ongoing, surveys ordered	Discussion and actions Group was informed that the site did not meet the criteria for a 20mph speed limit-can be invoiced and removed.	SD

14)	17-23-32 Bishopstrow Main St Bus stop markings	Request for bus stop markings along Main Street, users have to step into road to flag down bus due to parking. Cost estimate of Bus Stop markings £1270 BPC 25% contribution £312 and LHFIG 75% contribution £958 agreed. To be progressed. Works ordered. PC want to put on hold due to unhappy residents. SD to send Bus stop markings to PC. Works ordered.	Discussion and actions Works complete-Can be invoiced and removed.	SD
15)	17-23-33 Longbridge Church turning area-No through Road sign	No through road sign requested to deter people driving in, having to turn around and cause damage to walls. Cost estimate of sign £250 LDPC 25% contribution £62.50 and LHFIG 75% contribution £187.50 agreed. To be progressed. Works ordered. Can be invoiced and removed when complete.	Discussion and actions Works complete-Can be invoiced and removed.	SD
16)	17-22-24 Bishopstrow Main Street-Parking issues	Residents parking on both sides of road leaving narrow gaps for people to squeeze through, drivers sometimes mounting pavements. Total cost for scheme £1500. LHFIG 75% £1125, PC 25% £375, Can be ordered.	Discussion and actions Works complete-Can be invoiced and removed.	SD
17)	17-23-21 Corsley Signing	Request for Horse warning signs and "No access to Longleat" signs installed at 5 different lanes. LHFIG agreed to add to schemes. Group agreed to commit £1500 towards signing. Works passed to Mark Stansby team to be looked at and produce proposals. Total cost of scheme £1081 LHFIG 75% £810.75 Agreed CorPC 25% £270.25 Agreed Can be ordered.	Discussion and actions Works ordered.	
E. Schemes list – LIVE - NO CURRENT ACTION				

1)	Warminster Waiting restriction review batch 002 (min 8 sites required)	<p>17-23-12 Warminster Norridge View Waiting restrictions 17-23-13 Warminster Pampas Road WR 17-23-27 Warminster Emwell Street Waiting restrictions 17-23-28 Warminster Upper Marsh Road Waiting restrictions 17-24-11 Warminster Coppice Close 17-24-12 Warminster Fire Station 17-24-13 Warminster Deverill Road 17-24-16 Warminster Victoria Road Ongoing. Summer meeting as cut off for this batch CUT OFF DATE FOR NEW SITES 1st SEPTEMBER 2024. New batch 2 list complete, sites to be checked and plans drawn.</p>	<p><u>Discussion and actions</u></p> <p>Sites to be inspected, designs to be produced and past to WTC/Relevant Councillors for approval prior to TRO legal work. Likely installation end spring/summer 2025.</p>	SD
2)	17-23-20 Corsley A362 speed limit assessment	<p>Speed limit assessment requested on A362 from Picket Post R/A to White Hart at Lanes end. Currently 5 different speed limits along length. Requests 40mph along whole length. LHFIG agreed to add to schemes list to be looked at, SD to investigate. With Cabinet Member for discussion Investigations by WC into Speed Limit from Picket Post to Lanes End – Exploring options in co-ordination with consultants. Assessment ongoing, surveys currently being undertaken.</p>	<p><u>Discussion and actions</u></p> <p>Ongoing, all data received and Speed limit assessment report being produced.</p>	SD
F.	Scheme's list – WATCHING BRIEF			
1)	17-23-19 Upton Scudamore HGV issues	<p>HGVs use village as cut through when A36/A350 closed (planned or RTC) Village is narrow, tight corners, no footways, HGVs become stuck and need to reverse. LHFIG agreed to add to schemes list to be looked at when officer time allows. SD to meet PC to investigate issue and possible solutions. Design and costs provided to Parish Council, PC decided to delay until next year (2025/26) due to finances.</p>	<p><u>Discussion and actions</u></p> <p>On Hold until 25/26</p>	

2)	17-23-25 Warminster Town Centre 20mph speed limit assessment	<p>resident wants a 20mph speed limit or alternatively signing showing speed limit (SID) LHFFIG agreed to add to schemes list to be looked at when officer time allows.</p> <p>WTC considering town centre 20mph speed limit. WTC to discuss how they want to proceed, what areas need assessing and send plan to SD for investigation. WTC/Members to agree extents of 20mph survey and advise SD. Simple plan and highlighted areas suffice.</p> <p>Cost of 20mph £3100. LHFFIG 75% £2325 (agreed) WTC 25% £775</p> <p>Location plan received. Area to be assessed for suitability and completion of full assessment.</p>	<p><u>Discussion and actions</u></p> <p>Locations to be looked at and surveys to be ordered. Send Town Councils location plan with minutes.</p>	SD
3)	17-23-34 Warminster Fore Street- Warning signs	<p>Request for warning signs for play area/pedestrians crossing road.</p> <p>Total cost of sign £400 LHFFIG 75% £300 Agreed TC 25% £100 agreed.</p> <p>Can be ordered.</p>	<p><u>Discussion and actions</u></p> <p>Works ordered.</p>	
4)	17-24-01 A350 Longbridge Deverill Village Gates	<p>The speed limit reduces from NSL to 40mph into the village, PC looking at ideas of highlighting the speed limit to help reduce current speeds. Village gates were suggested. Total cost of scheme £3600, LHFFIG 75% £2700, LDPC 25% £900 (TBC) On hold 25/26</p>	<p><u>Discussion and actions</u></p> <p>On hold 25/26</p>	

5)	17-24-03 Horningsham Speed limit	Look at extending the current 30mph further out the village. Look at repeater signs throughout village. Group agreed to add to agenda to be looked at when officer time allows No representation from Horningsham at meeting but SD has looked at area and criteria for extending 30mph further out of village not met. There are also speed limit repeaters all the way through the village at appropriate locations, PC need to advise what they require? Roundels on the road etc?	Discussion and actions SD to arrange meeting with new Parish Chair to discuss what PC want looked at.	SD/HPC
6)	17-24-04 Warminster Smallbrook Road Toads	Road closure requested for toads during 14 th Feb-13 th March each year. WTC to fully fund scheme costs (est.£5000) For information only. Works ongoing with other highways team	Discussion and actions Ongoing-off advert, cabinet member report required for consideration. Confirmation of dates and times for the closure is 1 st Feb to 30 th April 5pm-5am	SD
7)	17-24-08 Codford Salisbury Road New Street lighting	Resident on High Street requested street light as it is very dark and the nearby layby where HGV's park overnight is of concern. Nearest SL 50Yds+ away- to be looked at when officer time allows-Street Lighting guidance required.	Discussion and actions To be looked at when officer time allows. Street Lighting advice required.	SD
8)	17-24-09 Codford Salisbury Road Speeding issues	Resident requests speed bumps to slow down speeding traffic (PC do not support Speed bumps) PC would like other measures to be looked at.- to agenda to be looked at when officer time allows.	Discussion and actions SD to visit site and look at issues	SD
9)	17-24-14 Chapmanslade ROW area	Chapmanslade want £3500 towards ROW works as shown on the plan supplied. PC to contribute 25% £875, Request that LHFIC to contribute 75% £2625. Group agreed to add to agenda and pass to Paul Millard for progression	Discussion and actions Paul Millard leading-PC confirm gates are an Improvement rather than maintenance so can proceed. PM to let SD know when complete so invoice and close down	PM

10)	17-24-15 Chapmanslade A3098/Short Street safety concerns	Concern for safety from Short Street onto A3098, due to speed of vehicles and lack of signing. Request highways carry out and assessment of junction and area. Group agreed to add to agenda to be looked at when officer time allows -Liaise with Westbury LHFIG	Discussion and actions To be looked at when officer time allowed	SD
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G. New Issues				
1)	17-24-17 Codford Green Lane	Parking issues in Codford near The Corner House, Junction of High Street/Green Lane	Discussion and actions Group agreed to add to agenda and to be looked at when officer time allows.	SD
2)	17-24-18 Warminster Deverill Road/Boot Hill	Request for traffic calming measures	Discussion and actions Group agreed to add to agenda and to be looked at when officer time allows. New railings going in soon and vegetation to be cut back by street light to brighten area. TD to order a metro count to gather speed data.	SD LH TD
3)	17-24-19 Weymouth Street	Issues with parked cars causing visibility concerns	Discussion and actions Group agreed to add to agenda in batch 3 of WR and to be looked at when officer time allows.	SD
4)	17-24-20 Smallbrook Road	Issues with speeding vehicles, reduce speed limit and traffic calming.	Discussion and actions Group agreed to remove from agenda. LH confirms vegetation cutting back to help aid pedestrian safety.	SD LH
5)	17-24-21 West Street Warminster	Parking/access issues with parked cars.	Discussion and actions Group agreed to remove from agenda and that the bar marking policy sent to PR for resident to apply for bar marking.(resident pays and maintains)	SD

Page 74	6)	17-24-22 Routes into Warminster- Congestion	Parked cars causing congestion into Warminster.	Discussion and actions Group agreed no further action, reducing the parking will raise vehicle speeds at this location.	SD
	7)	17-24-23 Corsley Whitbourne Moor	Issues with larger vehicles using narrow lanes	Discussion and actions Group agreed to add to agenda and to be looked at when officer time allows.	SD
		17-24-24 Corsley High House Farm	Request for cattle warning signs due to cows crossing the road.	Discussion and actions Group agreed to add to agenda and to be looked at when officer time allows. Farm to fully fund signing.	SD

H. AOB				
1)		REMINDER – New issue forms to be sent to the LHFIG email address lhfigrequests@wiltshire.gov.uk Town and Parish Councils must have discussed and agreed to progress the issue reported at their Town/Parish council meetings so there is clear written evidence/procedure for transparency for the public, before the form is sent in, blank forms with no recorded support from Town/Parish will not be progressed. Please also make sure the contacts box is filled		
2)		Reminder that in order for engineer to investigate/progress a scheme a LHFIG Highway request form must be sent in to get an issue number allocated. (process as above)		
3)		Please see attached information regarding sign installations.		

I.	
Page 75	<p>TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD):</p> <ol style="list-style-type: none"> 1. 17-22- WR Review Batch 001 for Warminster LHFIG area - £7,000 (£1,750 contribution distribution TBC) 2. 17-22-2 Horningsham Nameplates - £2000 (LHFIG £1500, HPC £500) 3. 17-23-12 Warminster WRR Batch 002 £7,000 (LHFIG £5250, WTC £1750) 4. 17-22-7 Warminster High Street Bollards and Lining £1500 (LHFIG £1125, WTC £375) 5. 17-23-5 Corsley A362 pedestrian improvements £1500 (LHFIG £1125, CPC £375) 6. 17-23-24 Horningsham RoW works £3274 7. 17-23-30 Warminster wide RoW works £3000 8. 17-23-14/15 Heytesbury Gateways £5470 (LHFIG £4103, HPC £1367) AMENDED £3195 (LHFIG £2396.25,HPC £798.75) 9. 17-23-17 Chapmanslade Village Hall lining £1420 (LHFIG £1065, CPC £355) 10. 17-23-35 Maiden Bradley gateways/SID post/TC removal LHFIG £5000 PC TBA 11. 17-23-32 Bishopstrow bus stop markings £1270 (LHFIG £958, BPC £312) 12. 17-23-29 Chitterne Horse/Ped signing LHFIG £600 PC TBA Additional 427.50 required from LHFIG 13. 17-23-21 Corsley Signing LHFIG £1500 PC TBA AMENDED Total cost £1081 (LHFIG £810.75, CorPC £270.25) 14. 17-23-22 Upton Scudamore Dropped kerbs £2500 (LHFIG £1874, USPC £625) 15. 17-23-31 B3095 Brixton Deverill 20mph assessment £2900 (LHFIG 2175, UDPC £725) 16. 17-23-33 Longbridge Church NTR sign £250 (LHFIG £187.50, LDPC £62.50) 17. 17-20-16 Warminster Factory Lane HGV issues £7000 (LHFIG £5250, WTC £1750) 18. 17-22-23 Boyton Bollards £1375 (LHFIG £1031.25,BPC £343.75) 19. 17-23-18 B3095 Hill Deverill roundels £1650 (LHFIG £1238,LDPC £412) 20. 17-22-24 Bishopstrow bollards £1500 (LHFIG £1125, BPC £375) 21. 17-23-25 Warminster 20mph assessment £3100, (LHFIG £2325, WTC £775) 22. 17-24-01 Longbridge Deverill village Gates £3600 (LHFIG £2700, LLDPC £900) 23. 17-23-34 Warminster Fore Street warning sign £400 (LHFIG £300, WTC £100) 24. 17-24-14 Chapmanslade RoW works £3500 (LHFIG £2625, ChapPC £875)
J.	<p>Date of Next Meeting 22nd Januray 2025 10am Teams</p>

Warminster Local Highway Footway Improvement Group

Highways Officer – Sarah Dearden

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£15,826.50**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications.

7. Recommendations

Warminster Area Board are asked to approve recommendations.